

FY16 County Action Plan

County Name: Van Buren County

IPFS Priority: Underage Drinking

Intervening Variable/Underlying Condition: Community Norms/Advertising reinforces current consumption patterns

Long-Term Outcome: The Underage Drinking Media Campaign provided by IDPH will be implemented in Van Buren County. 75% of the 13-16 year olds (N=271) in the county will see the media campaign. This will be measured by surveys taken by students during their lunch hour at the Van Buren Community Jr. /Sr. High School with the help of the Youth Leadership Council Members in September 2019.

Strategy: IDPH Media Campaign

Target Population: Target of Change: Youth (age 13-16) (N=271) **Agent of Change:** Media

Action Steps	Timeline		Location	Process Indicators	Resources	Short-Term Outcome(s)	Persons Responsible
	Start Date	End Date					
1. Review IDPH Media Campaign	6/1/16	6/30/16	Keosauqua	SAFE Coalition Minutes	Campaign Materials	Increase the number of coalition members who have viewed the IDPH Media Campaign from 0 to 10 as measured by coalition attendance by June 30, 2016.	SAFE Coalition IPFS Coordinator
2. Media Campaigns Press Release produced by IDPH in the VB County Register (Media)	6/1/16	6/30/16	Van Buren County	Press Release in the Van Buren County Register	Press Release from IDPH		SAFE Coalition IPFS Coordinator
3. The coalition will engage key media outlets to produce the IDPH Media Campaign (Capacity)	6/1/16	9/29/16	Van Buren County	Agreements with the county key media outlets	Campaign Materials	Increase media partners committed to running the IDPH Media Campaign from 0 to 3 by September 29, 2016.	SAFE Coalition IPFS Coordinator
4. Select media materials	7/19/16	7/19/16	Keosauqua	SAFE Coalition Minutes	Campaign Materials with SAFE Coalition information on them		SAFE Coalition IPFS Coordinator
5. The Evaluation Committee will review the Action Plan and Fidelity	7/19/16	7/19/16	Keosauqua	SAFE Coalition Board Minutes	Agreements with Media Outlets Action Plan Fidelity Checklist		SAFE Coalition Evaluation Committee IPFS Coordinator

Checklist to confirm that progress is being made to implement the Media Campaign with fidelity							
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Intervening Variable/Underlying Condition: Social Availability/Alcohol is unregulated at community events at privately owned facilities.							
Long-Term Outcome: At least 67% of all privately owned facilities (N=12) that host community events within the county will have at least one alcohol-related policy change by September 29, 2019; as measured by the number of passed policies. This will limit access to alcohol for youth in Van Buren County.							
Strategy: Alcohol Restrictions at Community Events							
Target Population: Target of Change: Youth and Young Adults (age 12-20) (N=853) Agents of Change: Community Event Facility Owners and Managers							
Action Steps	Timeline		Location	Process Indicators	Resources	Short-Term Outcome(s)	Persons Responsible
	Start Date	End Date					
1. Document names of privately owned facilities that host community events in Van Buren County. This will include the owners/managers and their current policies about the service of alcohol during events held at their facility.	6/1/16	7/31/16	Keosauqua	SAFE Coalition Minutes	Spreadsheet for information to be entered in	Increase comprehensive list of facilities, their policies and owners/managers from 0 to 1 as measured by a completed coalition document by July 31, 2016. (The coalition currently knows what facilities there are in the county, but not who owns/manages them and what their policies are to address the service of alcohol during events held at their facility.)	IPFS Coordinator
2. The coalition will increase its capacity to implement Alcohol Restrictions at Community Events by engaging the county attorney, county sheriff's office, and other key players as needed (Capacity)	6/1/16	9/29/16	Van Buren County	Documentation of conversations and agreements in the coalition's Reach Evaluation Data Base	FAQ on Alcohol Service Best Practices		IPFS Coordinator Coalition Members
3. Create a schedule of when & who should meet with the facility owners/managers	7/19/16	7/19/16	Keosauqua	SAFE Coalition Minutes	Spreadsheet for information to be entered in Meeting tracking document		IPFS Coordinator Coalition Members

4. Meet with each facility owner/manager about implementing a policy for the use of the Best Practices for Alcohol Service in their facility	7/19/16	9/29/16	Van Buren County	SAFE Coalition Minutes	FAQ with Best Practices for Alcohol Service Coalition Members Owners/Managers	Increase the number of facility meetings from 0 to 6 as measured by the meeting tracking document by September 29, 2016.	IPFS Coordinator Coalition Members
5. The Evaluation Committee will review the Action Plan and Fidelity Checklist to confirm that progress is being made to implement Alcohol Restrictions at Community Events	7/19/16	7/19/16	Keosauqua	SAFE Coalition Board Meeting Minutes	Action Plan Fidelity Checklist		SAFE Coalition Evaluation Committee IPFS Coordinator
6. Write an Op-Ed piece for the paper on the need for alcohol restrictions at community events held at private facilities (Media)	8/1/16	9/29/2016	Van Buren County	An Op-Ed piece will be run in the Van Buren County Register.	Op-Ed piece		Youth Member IPFS Coordinator Van Buren County Register

Intervening Variable/Underlying Condition: Social Availability/Alcohol is unregulated at community events on public property.							
Long-Term Outcome: At least 57% of all incorporated cities (N=7) will have at least one alcohol-related policy change by September 29, 2019; as measured by the number of passed policies. This will limit the social availability of alcohol to youth in Van Buren County.							
Strategy: Alcohol Use Restrictions in Public Places							
Target Population: Target of Change: Youth and Young Adults (age 12-20) (N=853) Agents of Change: City Councils, Van Buren County Sheriff's Office, Van Buren County Attorney							
Action Steps	Timeline		Location	Process Indicators	Resources	Short-Term Outcome(s)	Persons Responsible
	Start Date	End Date					
1. Increase capacity to implement Alcohol Use Restrictions in Public Places by engaging the county attorney, sheriff's office, and key players as needed (Capacity)	6/1/16	9/29/16	Van Buren County	Documentation of conversations and agreements in the coalition's Reach Evaluation Data Base	FAQ on Alcohol Service Best Practices		IPFS Coordinator Coalition Members
2. Meet with the Sheriff & City Councils to discuss community issues around alcohol in public places	7/1/16	7/31/16	Van Buren County	SAFE Coalition Minutes	Law Enforcement City Councils Report to share with the above people.	Increase the number of meetings with City Councils and the Sheriff's Department from 0 to 8 by July 31, 2016.	IPFS Coordinator
3. Collect policies related to alcohol use in public places from law enforcement, cities & county	7/1/16	7/31/16	Van Buren County	SAFE Coalition Minutes	Policies Coalition Members		IPFS Coordinator

4. The Evaluation Committee will review the Action Plan and Fidelity Checklist to confirm that progress is being made to implement Alcohol Use Restrictions in Public Places	7/19/16	7/19/16	Keosauqua	SAFE Coalition Board Meeting Minutes	Action Plan Fidelity Checklist		SAFE Coalition Evaluation Committee IPFS Coordinator
5. Review community issues for alcohol in public places	8/16/16	8/16/16	Van Buren County	SAFE Coalition Minutes	The Van Buren CAW Report on visits with City Councils/Law Enforcement		SAFE Coalition IPFS Coordinator
6. Evaluate current policies cities & county have about alcohol use in public places	8/16/16	8/16/16	Van Buren County	SAFE Coalition Minutes	Current Policies Coalition Members		SAFE Coalition IPFS Coordinator
7. Develop options to update policies for alcohol use in public places including procedures for dealing with intoxicated persons; monitoring of public areas;	8/16/16	8/16/16	Van Buren County	SAFE Coalition Minutes	Current Policies and policy examples from across the state of Iowa.		SAFE Coalition IPFS Coordinator

RBS practices at special events; & standard enforcement procedures.							
8. Write an Op-Ed piece for the paper on the need for alcohol restrictions in public places (Media)	9/1/16	9/29/16	Van Buren County	An Op-Ed piece will be run in the Van Buren County Register.	Op-Ed piece		Youth Member IPFS Coordinator
9. Discuss/draft possible policies to be strengthened or developed on alcohol in public places with the county attorney	9/1/61	9/29/16	Van Buren County	SAFE Coalition Minutes	Proposed Policy Changes	Increase sample policy drafted for government presentation from 0 to 1 as measured by completed policy draft by September 29, 2016.	IPFS Supervisor IPFS Coordinator County Attorney
10. Discuss with the County Sheriff & Reserve Officers possible changes to policies for alcohol in public places	9/1/16	9/29/16	Van Buren County	SAFE Coalition Minutes	Proposed Policy Changes		IPFS Supervisor & Coordinator

Intervening Variable/Underlying Condition: Social Availability/Family members hosting parties and providing alcohol & Near peers partying with teens and providing alcohol.

Long-Term Outcome: A local Social Host Ordinance that addresses the provision of alcohol to youth aged 20 and under will be passed in Van Buren County by September 29, 2019; as measured by the passed Social Host Ordinance. This will limit the social availability of alcohol to youth in Van Buren County and allow for the Van Buren County Sheriff's Office and Van Buren County Attorney to prosecute adults providing alcohol to youth on their private property.

Strategy: Social Host Liability

Target Population: Target of Change: Youth and Young Adults (age 12-20) (N=853) **Agents of Change:** Board of Supervisors, Van Buren County Sheriff's Office, Van Buren County Attorney

Action Steps	Timeline		Location	Process Indicators	Resources	Short-Term Outcome(s)	Persons Responsible
	Start Date	End Date					
1. Increase capacity to implement a local Social Host Ordinance by engaging the county attorney, sheriff's office, and key players as needed (Capacity)	6/1/16	9/29/16	Van Buren County	Documentation of conversations and agreements in the coalition's Reach Evaluation Data Base	FAQ on the need for a Local Social Host		IPFS Coordinator Coalition Members
2. Develop a Social Host FAQ Sheet to be shared with the community	6/1/16	6/21/16	Keosauqua	Document on file	Coalition Members Information on Social Hosts		IPFS Coordinator
3. Collect example Social Host Ordinances from Jefferson County & other Iowa counties	6/1/16	6/21/16	Keosauqua	SAFE Coalition Minutes	Coalition Members Contact information for other counties.	Increase the number of sample Social Host Ordinances from 0 to 5 by May 31, 2016.	IPFS Coordinator

4.	Review community issues around underage drinking parties on private property from town hall survey	6/21/16	6/21/16	Keosauqua	SAFE Coalition Minutes	SAFE Coalition County Assessment Workbook data		Coalition Members Sheriffs Reserve Officers IPFS Coordinator
5.	Discuss that cities/county do not have Social Host Ordinances	6/21/16	6/21/16	Keosauqua	SAFE Coalition Minutes	Spread Sheet with information about local ordinances or lack of ordinances.		Coalition Members IPFS Coordinator
6.	Choose a sample Social Host Ordinance suited for Van Buren County	6/21/16	6/21/16	Keosauqua	SAFE Coalition Minutes	Example Social Host Ordinances from Jefferson County and other counties in Iowa		Coalition Members IPFS Coordinator
7.	Create Social Host draft	6/21/16	8/30/16	Keosauqua	SAFE Coalition Minutes	Example Social Host Ordinances Collected	Increase Local Social Host Draft from 0 to 1 as measured by completed document by August 30, 2016.	Coalition Members County Attorney IPFS Coordinator
8.	Provide Education to the community about the need for a Local Social Host Ordinance through the local media utilizing the FAQ developed earlier (Media)	6/21/16	9/29/16	Van Buren County	Articles in the paper	Social Host FAQ		IPFS Coordinator

9. The Evaluation Committee will review the Action Plan and Fidelity Checklist to confirm that progress is being made to implement a Local Social Host Ordinance	7/19/16	7/19/16	Keosauqua	SAFE Coalition Board Meeting Minutes	Action Plan Fidelity Checklist		SAFE Coalition Evaluation Committee IPFS Coordinator
10. Meet with the County Board of Supervisors outside of their meeting to discuss the possibility of implementing a Local Social Host Ordinance.	8/16/16	9/29/16	Keosauqua	Documentation of conversations in the coalition's Reach Evaluation Data Base	Social Host Ordinance FAQ Proposed Social Host Ordinance		Coalition Members Board of Supervisors

FY16 County Action Plan

County Name: Van Buren County

IPFS Priority: Underage Binge Drinking

Intervening Variable/Underlying Condition: Social Availability/Alcohol is unregulated at community events on public property.

Long-Term Outcome: At least 57% of all incorporated cities (N=7) will have at least one alcohol-related policy change by September 29, 2019; as measured by the number of passed policies. This will limit the social availability of alcohol to youth in Van Buren County.

Strategy: Alcohol Use Restrictions in Public Places

Target Population: Target of Change: Youth and Young Adults (age 12-20) (N=853) **Agents of Change:** City Councils, Van Buren County Sheriff's Office, Van Buren County Attorney

Action Steps	Timeline		Location	Process Indicators	Resources	Short-Term Outcome(s)	Persons Responsible
	Start Date	End Date					
1. Increase capacity to implement Alcohol Use Restrictions in Public Places by engaging the county attorney, sheriff's office, and key players as needed (Capacity)	6/1/16	9/29/16	Van Buren County	Documentation of conversations and agreements in the coalition's Reach Evaluation Data Base	FAQ on Alcohol Service Best Practices		IPFS Coordinator Coalition Members
2. Meet with the Sheriff & City Councils to discuss community issues around alcohol in public places	7/1/16	7/31/16	Van Buren County	SAFE Coalition Minutes	Law Enforcement City Councils Report to share with the above people.	Increase the number of meetings with City Councils and the Sheriff's Department from 0 to 8 by July 31, 2016.	IPFS Coordinator

3. Collect policies related to alcohol use in public places from law enforcement, cities & county	7/1/16	7/31/16	Van Buren County	SAFE Coalition Minutes	Policies Coalition Members		IPFS Coordinator
4. The Evaluation Committee will review the Action Plan and Fidelity Checklist to confirm that progress is being made to implement Alcohol Use Restrictions in Public Places	7/19/16	7/19/16	Keosauqua	SAFE Coalition Board Meeting Minutes	Action Plan Fidelity Checklist		SAFE Coalition Evaluation Committee IPFS Coordinator
5. Review community issues for alcohol in public places	8/16/16	8/16/16	Van Buren County	SAFE Coalition Minutes	The Van Buren CAW Report on visits with City Councils/Law Enforcement		SAFE Coalition IPFS Coordinator
6. Evaluate current policies cities & county have about alcohol use in public places	8/16/16	8/16/16	Van Buren County	SAFE Coalition Minutes	Current Policies Coalition Members		SAFE Coalition IPFS Coordinator
7. Develop options to update policies for alcohol use in public places	8/16/16	8/16/16	Van Buren County	SAFE Coalition Minutes	Current Policies and policy examples from across the state of Iowa.		SAFE Coalition IPFS Coordinator

	including procedures for dealing with intoxicated persons; monitoring of public areas; RBS practices at special events; & standard enforcement procedures.							
8.	Write an Op-Ed piece for the paper on the need for alcohol restrictions in public places (Media)	9/1/16	9/29/16	Van Buren County	An Op-Ed piece will be run in the Van Buren County Register.	Op-Ed piece	Youth Member IPFS Coordinator	
9.	Discuss/draft possible policies to be strengthened or developed on alcohol in public places with the county attorney	9/1/61	9/29/16	Van Buren County	SAFE Coalition Minutes	Proposed Policy Changes	Increase sample policy drafted for government presentation from 0 to 1 as measured by completed policy draft by September 29, 2016.	IPFS Supervisor IPFS Coordinator County Attorney
10.	Discuss with County Sheriff & Reserve Officers possible changes to policies for alcohol in public places	9/1/16	9/29/16	Van Buren County	SAFE Coalition Minutes	Proposed Policy Changes	IPFS Supervisor & Coordinator	

Intervening Variable/Underlying Condition: Individual Factors/Youth only attend parties a few times and drink a lot when they do drink & Youth do not think that drinking heavily can harm them.

Long-Term Outcome: The LifeSkills Training Program will be provided to the 7th & 8th grade classes at the Van Buren Community Middle School (the only middle school in Van Buren County) by September 29, 2019 allowing for 95% of 7th & 8th grade students (N=150) attending school there to complete the LifeSkills Training Program as measured by the completed final surveys. The 7th & 8th grade students will learn how to make better choices for themselves and their perception of harm of binge drinking and underage drinking will increase. The percentage of students who think drinking three or more drinks a day is risky (Great Risk or Moderate Risk) will go up from 74% (N=185) in 2014 to 84% (N=185) in 2018 for 6th, 8th & 11th grade students as measured by the Iowa Youth Survey question C9.

Strategy: LifeSkills Training Program

Target Population: Target of Change: Youth (age 12-13) (N=150) **Agents of Change:** Van Buren Community School District Administration and Teacher(s)

Action Steps	Timeline		Location	Process Indicators	Resources	Short-Term Outcome(s)	Persons Responsible
	Start Date	End Date					
1. The coalition will build capacity to implement the LifeSkills Training Program at the Van Buren Community Middle School by having conversations with VBCSD Administration and School Board	6/1/16	9/29/16	Keosauqua	Calls and meetings will occur as needed and will be documented in the coalition's Reach Evaluation Data Base	Mary Dawn Shuck VBCSD School Board		IPFS Coordinator
2. Order LifeSkills Materials	6/1/16	6/1/16	Keosauqua	Receipts for Materials	Money from the IPFS grant to pay for the materials.		IPFS Coordinator
3. Present the LifeSkills Program to the Van Buren Community School District Board & ask for approval	6/15/16	6/15/16	Keosauqua	Approval of the use of LifeSkills will be noted in the VBCSD Board Minutes	Materials for the board to review	Increase the approval of Evidence Based Programs by the VBCSD Board from 0 to 1 as measured by VBCSD Board Minutes by July 31, 2016.	VBCSD Superintendent and Curriculum Director

4.	Have the trainers who will present the program do the online training	7/1/16	8/31/16	Keosauqua	Completion Certificates	Internet and money to pay for the training	Increase the number of community members trained to implement the Life Skills Training Program from 0 to 3 with one being a school staff member by September 29, 2016.	VBCSD 7 th /8 th Grade Teacher Coalition Member IPFS Coordinator
5.	The coalition board will review the progress and fidelity of implementation at its July meeting	7/19/16	7/19/16	Keosauqua	SAFE Coalition Board Meeting Minutes will document the review of the implementation and fidelity of the LifeSkills Program	Progress Report of implementation Fidelity Checklist from the IDPH Implementation Guide		IPFS Coordinator SAFE Coalition Board
6.	An article will be in the Van Buren County Register and the School Newsletter to educate the community and parents about the new LifeSkills Program.	8/1/16	8/30/16	Van Buren County	Articles in the Newspaper and Newsletter	Article about the LifeSkills Program		IPFS Coordinator
7.	The LifeSkills Program will be implemented in the 7 th Grade Science Classes at VBCSD	9/1/16	9/29/16	Keosauqua	Completed surveys and checklists	Class Materials pre/post surveys implementation checklists		VBCSD 7 th Grade Teacher